



GENERAL MANAGER

Community Futures – Cowichan is a not-for-profit community economic development organization with a mandate to help people build thriving businesses and vibrant communities to achieve economic sustainability. We are located in the Cowichan Region on southern Vancouver Island.

We are looking for an exceptional individual to lead the organization as our General Manager.

Reporting to the Board of Directors, the General Manager will:

- Lead with a spirit of teamwork and sense of purpose towards achieving the organization's objectives
- Manage the organization's day to day affairs including community development, entrepreneurial development, business financing and internal operations
- Assist the Board in developing strategic and operations plans, policies and procedures
- Oversee the implementation of the Strategic Plan; including operating and marketing plans
- Develop and maintain excellent relationships with community partners, local and senior governments, community organizations and members
- Ensure that the organization undertakes its activities in a fiscally sound manner
- Seek out other programs and opportunities that further the organization's goals and objectives

Qualifications

- A minimum of 5 years experience in an executive or senior management position
- Proven experience in Community Economic Development and a background in business and/or banking
- An understanding of entrepreneurship and the small business environment
- Excellent writing, strategic planning, facilitation and presentation skills
- Experience working with a not-for-profit Board of Directors
- A proven track record as leader and coach
- Relevant education and experience
- A valid BC drivers' licence

The successful candidate will be a self-starter with an upbeat, positive attitude and energy to spare who works well in a team environment. You are highly innovative and creative, and motivated by 'doing great things' in your community. We offer a competitive salary and benefits package.

If you have what it takes to accept a challenging position with a progressive community organization, please apply in writing to the Chair, Community Futures – Cowichan, 135 Third Street, Duncan, B.C. V9L 1R9. E-mail: info@cfcowichan.ca, by **4:00 p.m., Friday August 8, 2008**.

Only those candidates selected for an interview will be notified.